

Marple Public Library

Board of Trustees

Meeting Minutes

July 27, 2026

Attendees: LaTanya Burno, Mike Ballinger, Jane Staud, Stephanie Latchford, Richard Rohr, Tamara Kelly, Judy Bagdon

Absent: Cynthia Wilson, Mike May

Disposition of Minutes: The board accepted and approved the minutes, as corrected, for June.

Treasurer's Report:

A balance sheet, updated through June 30, was distributed.

Richard and Mike performed a cash flow analysis of the reserves and balance sheet distributed in advance of the meeting. A Capital One check written prior to July 2026 was voided in July because the payment was lost in the mail. Rather than send another check, a direct payment was made from the bank account. The originally distributed document shows two (2) payments, but the corrected version only shows one (1) Capital One payment as an expense.

We are a few thousand dollars ahead, due in part to three (3) CDs coming due in June, which added some extra income. The dividend interest income increased to \$15,000, up from \$10,000 in May.

The board approved and accepted the June treasurer's report, as updated.

Director's Report

It was an interesting month: the County Library network was down for nearly three (3) weeks! Lack of computers and printing didn't stop patrons from filling the library – people are clearly using other resources – and staff did a great job in the face of challenges.

Personnel: Staff are filling in the schedule and covering for one another despite being short one (1) circulation person.

Vela started as head of Youth Services on July 20 and it has been a smooth transition, working well with Elena.

We advertised for a children's programming assistant and received three (3) applications in less than a week. Vela is carrying some of this work into her new role, so the new hire would be part-time.

LaTanya is interviewing applicants for the head of circulation position and a part-time library assistant.

Najah has been a great addition to the team and already started with Tuesday book club.

Zane: We are holding off on Zane expenditures for the rest of the year. We have five (5) years to spend the money so we do not need to do so every year.

New Township manager: LaTanya met the incoming Township Manager at a breakfast and he will start on August 10. Christina plans to give him a library tour as soon as possible.

Keystone grant: The Keystone Grant is fully executed and we submitted our first progress report (though there has not been any progress yet). LaTanya and Christina will meet with Jim Keller this week to discuss design elements that he is putting in an RFP.

Senior browsing bin: The replacement bin is much better than the previous furniture and patrons are enjoying it.

DCL director's meeting: There was a discussion about changing the library card policy so that teens ages 14-17 can obtain a library card without a parent or guardian's signature. There was discussion about what teens can check out: some parents still question what's on the shelves in the teen section.

Chicago trip: LaTanya's report on this trip is forthcoming. She noted that teens (middle, high school, or older) in Chicago can use their school ID as a library card.

Joe Perlish donation: His donation check arrived last week. The board discussed his plaque.

County aid: We will receive county aid in the amount of \$9,091.00. Jane completed the signature pages for the library and county agreements. A report was sent to the Finance Committee.

State grant opportunities: Rotary Club president Leslie Sack (former MPL employee) approached LaTanya about the Club's opportunity to apply for a one (1) year state grant and suggested it might be good for Hoopla. LaTanya provided some other potential uses for the grant, including children's section shelving, browsing bins. MPL is not the only organization they spoke to, so LaTanya will have contractors come in to provide estimates soon.

Personnel: No update

New Business: None

Old Business

Physical and Sexual Abuse Policy: Christina recommended a change to section 4 about teen volunteers. A typo was noted in Section II. Both of these edits will be incorporated into the final version.

Whistleblower Policy and Conflict of Interest Policy: There were no suggested changes.

The board had global comments on all policies – removing instances of “he/she” and replacing it with “they” and updating the footer dates.

The board voted and unanimously approved all three policies with the aforementioned changes. Stephanie will incorporate these changes, save the drafts and PDFs and send them to the board. Christina will publish the final versions on the MPL website.

Records retention policy: Tamara and Karen reviewed the policy proposed by the consulting attorney. The board discussed some questions, primarily related to finance, and there are some additional questions Tamara will ask the consulting attorney. Tamara recommends having an “active” policy and an appendix with other items which are not currently relevant.

DCL Business

- August 20—Stephanie
- October 15: Judy
- December 17: Jane

Executive Session

Next board meeting: September 28. There may be a need for a virtual meeting sooner to discuss RFPs.