

Marple Public Library
Board of Trustees Meeting Minutes
May 18, 2026

Attendees: LaTanya Burno, Mike Ballinger, Jane Staud, Stephanie Latchford, Cynthia Wilson, Richard Rohr, Tamara Kelly, Judy Bagdon

Absent: Mike May

Disposition of Minutes: The board accepted and approved the minutes for April.

Treasurer's Report:

Cash Flow Analysis – Richard

- For our income Jan- April it looks like we have \$107,000, however unrealized gains needs to be subtracted from that.
- By now, we should have used 1/3 of the budget, but the library has been renegotiating contracts to save money.
- We are still waiting for the county aid; however, we expect it to be a couple thousand less due to the township cuts.
- We receive the Township payment monthly.

The board accepted and approved the treasurer's report for April.

Director's Report

- High patron activity continues; some behavior issues occurred but were resolved calmly and professionally.
- A part time adult services staff submitted her letter of resignation. She is moving on to another library where she can get more hours.
- We will have a part time opening for the summer to help with circulation and are looking for someone in the county.
- Main floor improvements underway, including furniture rearrangement and consolidation of DVD series for easier browsing.
- Adult Services delivered strong April programming (Digital Newspapers, Opera, Healthy Living) and is preparing for drawing classes, plant swap, an AI talk, and a Xerces Society presentation.

- Youth Services reports very high story-time attendance (40–100 participants), steady teen engagement, and successful programs including STEM Saturday, Kid Craft, and the new Toyland.
- Summer Reading preparations are in full swing, with story times and Lego Club pausing mid-May to allow for setup.
- Marketing & Social Media are focused on summer promotions: a new Summer Program Guide, school flyers, themed window displays, and strong online engagement—especially from Plant Swap posts (top post reached 5,205).
- VHS conversion program launches June 1 as a new adult service.
- Plant Swap event was highly successful with strong attendance and community interaction.
- Community partnerships expanding:
 - Eagle Scout project delivering a new browsing bin in early June.
 - Girl Scout Troop exploring a puppet theater literacy project.
- LaTanya will be going to ALA in Chicago in June. ALA is celebrating 150 years.

Personnel – No update.

Governance – Policies to review

New Business - No new business.

Old Business

Physical and Sexual Abuse Policy Review – The team just met about it and collected comments and feedback. They will have one more meeting for comments. The policy will be slightly reorganized to improve clarity.

Whistleblower and Conflict of Interest Policy Review – The team is splitting them into 2 policies, and they added content for both policies. The policies are still under discussion, and we will have an update in the next meeting.

Records Retention Policy Creation– A draft proposed schedule was created and e-mailed to Karen. They will meet to discuss. It is currently 7 pages with statutes specific to non-profits and libraries. The team is looking to make it more streamlined. We will revisit this next month.

For the Keystone Grant, the township signed off, and it was sent in. We will hear back shortly. One correction was needed regarding signatures. Library staff spoke to Jim Keller and had preliminary conversations on how to move forward. Jim will help us put the plan together and the township will put out an RFP and pick the winning bid. The State set it up this way and this is mandated use of state funds.

DCL Meeting

June 18 - Tamara

August 20 - Stephanie

Oct 15 - Judy

Dec 17 - Jane

Executive Session

Next Board Meeting—June 22 (In-person)