

Marple Public Library
Board of Trustees Meeting Minutes
February 25, 2026

Attendees: LaTanya Burno, Mike Ballinger, Jane Staud, Stephanie Latchford, Cynthia Wilson, Richard Rohr, Tamara Kelly, Judy Bagdon

Absent: Mike May

Disposition of Minutes: The board accepted and approved the minutes for January.

Treasurer's Report:

- Legacy and bequests are now @ \$3,500 for Marcy's donation
- Yearly state aid received and will help cash flow. When needed we will move funds.
- Karen has negotiated a savings of over \$900 for Delaware County Daily Times.

The board accepted and approved the treasurer's report for January.

Director's Report

- Library materials are arriving quicker now, and we are working through the backlog. A volunteer is helping with the book covering.
- The replacement door is expected to be delivered on Feb. 26. We are hoping the install is over the weekend.
- The annual report is completed and will be submitted tomorrow. Then it will go to the county, the state and the federal government.

Personnel – One part-time circulation staff member resigned. Resourcing is being evaluated.

Governance – Policies to review

- Gift form was reviewed recently.
- Physical and Sexual Abuse Policy from 2016 – Tamara and Stephanie to review within the next month or two. LaTanya will get the most recent. Of note, 2 adults need to be at Teen programs.
- Whistleblower and conflict of interest – needs to be reviewed and amended or updated as needed.

New Business

- The Legislative Breakfast is on Friday morning March 6th at Middletown library at 7:30am. Marcy will get the award. Jane was asked to present. It was requested that someone take a picture.
- The 2026 Friends & Trustee Institute will be held on March 7 sponsored by the Public Library Association. Recordings will be available for any who cannot attend in person the following Monday. Please try to attend/review 1 or 2. It was acknowledged that Judy will review the Friends session. Tamera will review the “Do we need a lawyer for this?” session. And Cynthia will review the session on Libraries and AI.
- Shredding of Financial Records for 2018 and 2019 – Every 7 years – Board approved.
- We are investigating policies for digital retention.
- LaTanya will check on record retention and digital record retention practices.

Old Business

Honoring Marcy Abrams

We are renaming the meeting room the Marcy Diamond Abrams Meeting Room and working on getting the plaque.

We are waiting for the family to respond regarding the:

- Cardinal for the Legacy tree
- Browsing bin for adults
- Mid-late March dates.
- A Sunday afternoon is a possibility for the private reception.

Policy Review

- Collection Development Policy – Cynthia & Jane will be meeting with Bridgette and LaTanya in March
- Reconsideration form – will also be reviewed

DCL Business

February 19 - Richard

Notes:

- 150 people responded to the legislative breakfast
- There was a Guest Speaker from the Foundation Delco Gives hoping to advance it. 4 million dollars was raised last year with the average donation of \$30. They are planning to launch May 6-7. There is a registration fee if we are interested in joining. Richard will

set up a meeting with Christina to discuss. One thing to note is that we'd only get a cut of the proceeds.

Board Discussion

Stephanie shared effort was not as valuable for an organization that she worked for previously.

It took a lot of time and energy, and they needed to share donor information. There was a certain time that counts towards Delco Gives.

This could take away from the annual fund drive as some people may only give once a year.

The board asked LaTanya to determine if any library directors felt that it was worth it.

Next DCL Meeting

April 16 - Mike

June 18 - Tamara

August 20 - Stephanie

Oct 15 - Judy

Dec 17 - Jane

Other News:

- Fundraisers for Tai Chi and Chair Yoga class – would like to try for those two programs @\$500 per class group.

Next Board Meeting—March 23 (In-person)