

Marple Public Library

Board of Trustee Meeting Minutes

January 29, 2026

Attendees: LaTanya Burno, Mike Ballinger, Jane Staud, Stephanie Latchford, Cynthia Wilson, Richard Rohr, Tamara Kelly, Judy Bagdon

Absent: Mike May

Acknowledgements: We lost a real advocate with Marcy. She had a high expectation of the board, and we want to carry her legacy forward. We welcome two new board members: Tamara Kelly & Judy Bagdon.

Disposition of Minutes: The board accepted and approved the minutes for December.

Treasurer's Report

The treasurer provided a brief overview of the financial reports for the new board members. A question arose around building maintenance and consultant fees, which were clarified as board approved. We applied for a grant and will learn in the Spring. A question around postage for the office and the fund drive were clarified as being different line items.

The board accepted and approved the treasurer's report for December.

Director's Report

- The library received some requests Adjustments/Questions for changes in hours and Hoopla. We learned that a patron spoke at the commissioners meeting with her daughter and asked for funding to be restored. We appreciate the support of the community.
- We discussed clarification around Hoopla. Unfortunately, it costs over \$3 a borrow for Hoopla. It is a premium product and can't be continued with current funding.
- The Marple Library remains top for checkouts on Delco Reads. Haverford is gaining and likely to hit the top in the future.
- Challenges with Book sellers – Baker and Taylor closed and now we are working with Ingram. We had delays and are getting materials on time now.
- The doors will be repaired, and one will be replaced in the next few weeks.
- PA State annual report opened last week and LaTanya is collecting data.
- We received \$1500 from Broomall Rotary Club. The funds received are designated for the Story Walk, 1,000 Books Before Kindergarten, and Chair Yoga. We were asked to reapply for additional funds in March.

Every other month there is a county directors meeting.

- State Aid distribution was discussed at the meeting.
- Legislative Breakfast is being held in March 7:30am at Middletown. All board members are invited. It is an opportunity to showcase libraries. Marcy Abrams was awarded Outstanding Citizen and will receive the award posthumously.
- Kit, the district consultant, is helping libraries with the annual report.

Personnel – No report

Governance – Sign Documents – Board Member Agreement, Ethics Statement; Website Confidentiality Agreement & Whistleblower & Conflict of Interest

New Business

Election of Officers

- Jane – President
- Stephanie – Vice President
- Cynthia - Secretary
- Mike – Treasurer
- Richard – Assistant Treasurer

Standing Committee Appointments - Each Board Member Chairs One Committee

Jane assigned additional representation for most committees.

For the facilities committee: We are due for a review of the facilities. We can meet with Township manager.

We will need to look at targeted fundraising for programs. Christina had some ideas and can meet with the Fundraising Committee.

We discussed the Keystone grant application and how the finances that we saved from investments and gifts were to match that request and improve the building for future generations. Some plans may need to be adjusted due to our current budget. The finance team allocated funds to cover part of the deficit this year, but it is not a long-term solution.

Endowment fund is used for capital improvements and future projects. We keep track of contributions in memory more than \$1000 on the legacy board. There needs to be a vote of the board to take money out and spend.

Some recent donations to the library were made in Marcy's honor and she will have a space on the legacy board. The board discussed options for honoring Marcy Abrams's years of service to the library. We will work with the township to confirm plans.

A brief explanation of the Zane endowment was shared. A house was left to the library when the woman died. In her will it is specified that proceeds are only treasury bills and to promote children's books. We must file a report every 5 years on the income and what it was with the orphan's court. This will increase our revenue minimally for children's programs.

There are some policies that need to be reviewed:

- Physical and Sexual abuse policy from 2016
- Collection Development Policy – Cynthia & Jane will review in February – Draft
- Reconsideration form – will also be reviewed
- Gift consideration form – Mike to review

Old Business

Adopt a Commissioner – each person on the board contacts the commissioner
Introductory messages to commissioners for new board messages is welcome.

75th Anniversary

Logo Design – Board Contributions will be collected at the next meeting

DCL Business

Next DCL Meeting

February 19 - Richard

April 16 - Mike

June 18 - Tamara

August 20 - Stephanie

Oct 15 - Judy

Dec 17 - Jane

Next Board Meeting—February 23 (In-person)