

**Marple Public Library
Board of Trustees Meeting Minutes
December 22, 2025**

In-person

In Attendance: LaTanya Burno, Mike Ballinger, Stephanie Latchford, Jane Staud, Cynthia Wilson, Richard Rohr; Guest: Tamara Kelly

Absent: Mike May

Disposition of Minutes: Accepted and approved as presented.

Treasurer's Report

Through December of the current fiscal year, the Library is projecting a break-even position, with revenues and expenses essentially balanced. Funds for the consultant are available and may be treated as an operating expense.

Report accepted and approved as presented.

Director's Report:

Marcy was nominated for the DCL Citizen Award, which will be presented at a breakfast in March, and she was selected as the recipient.

Staff have been informed of the budget cuts and resulting changes. Part-time hours will be reduced, with no one working more than 19 hours, and comp time has been eliminated. While the Library hopes to retain all staff, it is understood if some need to seek additional income.

Christina prepared a document outlining the changes to hours and program cuts. The library materials budget is being reduced, resulting in the discontinuation of Hoopla (ending December 31, with the 30-day notice waived) and Creative Bug, which has seen limited use outside of Bridgett's programs. Staffing remains complete, though hours are reduced, requiring schedule adjustments.

Our new book supplier, Ingram, has fulfilled a significant portion of orders, and invoices will be included in this year's budget.

A quote was received for interior door work: one full replacement and repairs for two additional doors. Once the contract is signed, the work can be completed within three weeks.

The Library will celebrate its 75th anniversary next November.

Development, Marketing and Social Media

Fall programs were very well received, with high attendance for Kid Craft, Storytimes, STEM Saturday, and adult programs like Tai Chi and the Year of Jane Austen. International Games Month, including the Tween/Teen After School Gaming Lounge, was particularly popular and successfully introduced new collaborations and resources.

Fundraising efforts are strong: over 700 Fund Drive donations have been received totaling more than \$34,000, up from \$31,665 last year. Giving Tree gifts and online donations also continue to support the Library during the Giving Season.

Volunteer support has resumed with a returning volunteer assisting Tech Services, and grant activity continues with the Keystone application submitted and the Franklin Mint Federal Credit Union Foundation grant successfully completed, funding Makerspace supplies and a VHS-to-digital service.

Strategic Plan

No discussion at this time.

Personnel Committee:

No discussion at this time.

Governance Committee:

Tamara's request, along with another prospective board member, was submitted to the commissioners and is expected to be approved at their January 5 meeting. Once approved, the Board of Directors should be fully staffed for the first time in some time. Marcy submitted her resignation from the Board of Directors.

New Business:

None at this time.

Old Business:

The Library will be closed on Sundays beginning January 4. The Board approved the 2026 holiday schedule and Board meeting schedule.

The Finance Committee recommended using \$130,000 from the reserves to fund a budget that maintains services and staffing without major program changes. This

funding ensures continued employment of full-time staff.

Mike presented a statement to the Commissioners at the township budget approval meeting, detailing the impact of the budget cuts. The Commissioners approved the township budget as proposed.

Christina prepared a document for patrons outlining service changes due to budget adjustments, which has been gracefully received for the most part.

Jane's DCL meeting report:

The Library will receive a 7% increase in state aid, which is expected to be received by January 5.

A day-long virtual conference is available for staff participation.

The district consultant continues to provide valuable support.

Ridley Township hosted gift-wrapping events, providing wrapping paper for participants.

Helen Furness noted concerns regarding the collapse of Baker & Taylor.

Delaware County Library System

All DLS meetings in 2025 at 6:30pm will be held in the County Council Meeting Room, 1st Floor of the Government Center Building. 201 W. Front St., Media, PA

2026 Meetings

The meeting schedule for next year will continue to be on the 3rd Thursday at 6:30pm.

- February 19, 2026 - Richard
- April 16, 2026
- June 18, 2026
- August 20, 2026
- October 15, 2026
- December 17, 2026

Next board meeting: In person; Monday, January 26, 2025, 7pm

Stephanie Latchford, secretary

Thank you.