

Marple Library Meeting Notes
May 19th 7 PM Meeting Room

Marple Public Library
Board of Trustees Meeting Minutes
May 19, 2025
In-person

Attendees: Marcy Abrams, LaTanya Burno, Mike Ballinger, Jane Staud, Richard Rohr, Cynthia Wilson

Absent: Stephanie Latchford, Pat Larkin, Jr.

Minutes and Treasurer's Report

Accepted and approved as presented. One note: In the last finance meeting it was decided to split out the fair market value with the unrealized gains and expenses to show the market changes.

TD Bank – Account will be frozen on Friday. We are expecting the checks to be cleared. Mike and Karen will call and get any excess money in a new account.

Director's Report:

The library is operating smoothly. There is a possibility that two circulation people will be out. We may need a temporary position to cover for the outage. We have some retirees that may be willing to help.

The library will be ordering from a new vendor - Ingram as there is a backlog with Baker and Taylor and we want to get new materials to patrons quickly. The contract completed and the staff are learning how to order from Ingram. We will keep Baker and Taylor and monitor the ordering with them. We will also have some orders from Amazon.

Renovations plans are going as scheduled. The solicitor signed the contract for the schematic designs for JRR Keller LLC Creative Partnerships.

Christina presented our plans at the Commissioner's meeting. They were excited to see the library in this position and asked about the money. Fundraising was discussed, but not in much detail. It was a working session so the attendance was low. HVAC was not discussed during this meeting, but there is a Program of Requirements with JRR Keller LLC on May 29. He will meet with Larry and discuss the systems in the building. A question was asked if the library would need to move temporarily like Haverford and it is too soon to tell. We will discuss the potential of Phases and keeping the library open and impact on duration and renovation timeline. We will know more after we have the plan.

Commissioner's Breakfast will be scheduled in the fall.

General Operating policies - \$5 processing fee – Marple is the only library that charges, so we are looking to change to make it consistent across the county. Working on making updates to the policy. We will keep a processing fee for the Library of Things. The update will be sent to the board for review in June.

Strategic Plan – Nothing to report.

Personnel – Jane sent out the personnel policy with revisions and the changes were highlighted.

- Passage on COVID needed to be relabeled.
- Jane has some formatting issues to correct
 - Page 17 named Baker and Taylor as a vendor for book purchases.
 - Will update to regular delivery since we order from multiple suppliers
- Proposal to accept – Mike
 - All in favor of the updates.
 - Corrections will be made an uploaded.

Governance – Nothing to report.

Old Business

Space Planning Update – See the director’s report above.

Posting Board Minutes- This is in process. Stephanie is working on it with Bridget and Christina. The expectation is that this will be posted starting with April. Stephanie will report on it by the June meeting.

New Business

Keystone Grant – Staff watched the webinars but have not had the training yet. The grant will be opening on July 14 and closes on Oct. 10. We will pursue this grant. Commissioners will need to take care of the resolution as quickly as possible. We will need the schematic designs to complete the grant. We are expecting the finished product for the schematic designs in mid-August. The Keystone Grant also needs to be submitted by the township. We will have Larry’s assistance.

We will likely need a board meeting to review in August. We will put it on the agenda for our June meeting.

Next Director’s meeting at Radnor in July.

May 22 – Haverford 8:30am ribbon cutting

Delaware County Library System

All DLS meetings in 2025 at 6:30pm will be held in the County Council Meeting Room, 1st Floor of the Government Center Building. 201 W. Front St., Media, PA

2025 Meetings

June 26 - Mike

August 21 - Richard

October 16 - Cynthia

December 18 -

Next board meeting: In person; Monday, June 23, 2025, 7pm

Notes taken by Cynthia Wilson.