



# **JOB OPENING**

## **Shelver Position**

### **Marple Public Library**

Marple Library is seeking a Shelver to perform shelving duties under the direction of the Head of Circulation. The position is part-time, 15 hours per week, including nights and weekends. The hourly wage is \$12.00

Duties include placing library items on the shelves, shelf reading and maintaining the appearance of the collection.

Applicants must be able to employ excellent attention to detail, enjoy working with the public and have the ability to arrange materials in numerical and alphabetical order.

The position requires the physical agility and strength to maneuver a book cart full of books and the ability to bend, crouch, and lift and carry heavy library materials.

Applicants must be at least 16 years old and must obtain working papers if under the age of 18.

Applicants over 18 years of age must have a Child Abuse History Clearance, Criminal Record Check and FBI Clearance upon hiring.

Applications are available at the circulation desk.